

Annual report submitted to the Program Review Committee on _____

Signature of Department Chair/Lead Faculty Member: _____

Signature of Dean/Director/Administrator _____

Data and Analysis: Program Data for English & Humanities: **Communication Studies**

Year	2009-10	2010-11	2011-12	2012-13	2013-14
ENROLLED AT CENSUS	850	898	517	696	725
FTEs:	83	89	50	72	73
FTEF30:	0.9	1.2	0.6	2.6	3.0
WSCH/FTEF:	1,522	1,214	1,483	452	401
Fill Rates:	78.4%	88.1%	92.0%	83.0%	78.2%
SUCCESS AND RETENTION DATA					
Success Rate:	61.6%	58.0%	58.2%	77.4%	77.5%
Retention Rate:	90.7%	90.6%	90.7%	85.6%	86.6%
FALL TO SPRING PERSISTENCE WITHIN SUBJECT					
Fall-to-Spring in Subject:	0	2	One Term	One Term	One Term
F-to-S Persistence:	0%	1%			
DEGREES AND CERTIFICATES					
Certificates:	0	0	0	0	0
Associate Degrees:	0	3	7	1	0

Data Term Definitions available on last page of this report template.

Program Data Analysis

- Success rates are at a five-year high and retention rates

(Box will explain as needed)

Curriculum Data -- Use data from the previous academic year (*Provide Numbers below*)

	Additions	Revisions	Suspensions	Retirements	Current Total
Courses:	3	0	0	0	3
Certificates 18 units or greater:	0	0	0	0	0
Certificates less than 18 units:	0	0	0	0	0
Degrees: (AA, AS or AA-T, AS-T)	1	0	0	0	1

Curriculum Data Analysis

-
Courses: Three new courses were added to our CMST curriculum to create our AA-T. CMST220: Essentials of Argumentation, CMST 140: Small Group Communication, CMST 150 Intercultural Communication. Our goal is to add several new offerings for students in the next year.

Certificates: No certificates are available at this time

Degrees: Our new AA-T was approved by the curriculum committee and submitted for approval to the State Chancellors office. The AA-T was approved in Fall 14.

(Box will explain as needed)

Student Learning Outcomes Data from the Previous Semester (*Provide Number & Percentage below*)

Review the SLOs printouts for the previous semester's achievement for your department(s).

Go to <http://seaport.coastline.edu/studentlearningoutcomes.cfm>

Select:

- A. Coastline
- B. Statistical Reports by Term (previous semester)
- C. Click Submit
- D. Then select: Term
- E. SLO Level: (select Program)
- F. Select your discipline
- G. For Select Course Number (select "All")
- H. Wait 3-7 seconds for it to load

From the "Course Number" column, Count the total number of courses that collected PSLOs; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	0
From the "Fully Achieved" column, Count the total number of courses that met PSLOs at 80% or higher; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	0
Divide the number that met PSLOs by the total number of courses to get the % OF COURSES THAT MET PSLOs; (Fully Achieved / All Courses) ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	XX.X%

Discussions what can be done to improve the Percent of courses that meet PSLOs

- Program SLO's were established in the spring of 2014 and have yet to be collected/measured. Our hope is to see positive results in the coming smesters.

(Box will explain as needed)

Progress on 5-year Goals from most recent Program Review.

Goal	100% Complete	Partially Complete	Not Started	Abandoned Provide Reason	Comments <i>(If completed; What were the outcomes?)</i>
	Mark One for each 5 year Goal				
Encourage faculty to use SLO progress reports for continuous improvement.	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	Ongoing. With new p/t faculty each semester, we are constantly training and encouraging SLO measurement.
Create a Communication Studies Dept. Website.	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	A current web page exists. Work collecting information has begun and new content is being written.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Action Plan and Resource Request Based on Annual Data

Action	Institutional planning goals*	How action will improve student learning	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
No additional needs at this time			Equipment				
No additional needs at this time			Facilities				
No additional needs at this time			Personnel				
No additional needs at this time			Software				
No additional needs at this time			Supplies				
No additional needs at this time			Technology				
No additional needs at this time			Training				
No additional needs at this time			Other				

*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

**Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.

Complete the **Prioritization Allocation Rubric (PAR)** form which outline the evidence and connections to the College Goals, KPIs and Plans of the campus. Please place the score from each section of the PAR form in the table below.

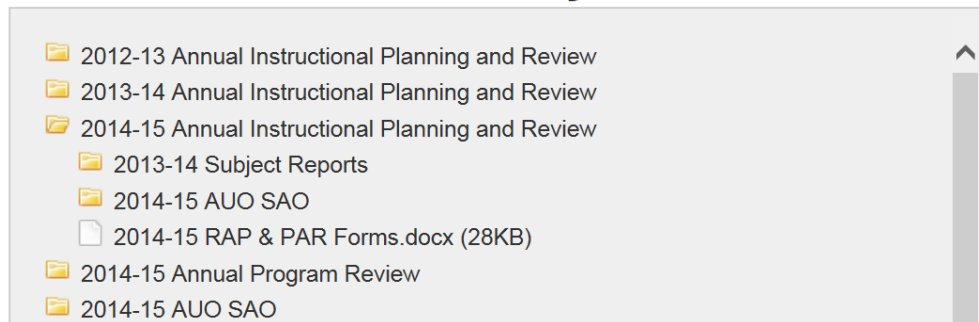
Only include request that fall outside the capability of your operating budget.

Goal	Resource	Estimated Cost	Health, Safety Compliance	SLO or Data Driven	Master Plan Support	KPI Support	Implementation Plan	Funding Type	Total Score	Department Priority
N/A										

The RESOURCE ALLOCATION PROPOSAL & the PRIORITIZATION ALLOCATION RUBRIC form can be found at the link below.

<http://www.coastline.edu/about/research-planning/>

Research and Planning Documents



GLOSSARY OF DATA TERMS

Enrolled (Census): The official enrollment count based on attendance at the 20% point in the course.

FTEs: Total full-time equivalent students (FTEs) based on enrollment of resident and non-resident students. Calculations based on census enrollment or number of hours attended based on the type of AAM assigned to a section.

FTEF30: A measure of productivity that measures the number of **full-time faculty** loaded for the entire year at 30 Lecture Hour Equivalents. This measure provides an estimate of full-time positions required to teach the instruction load for the subject for the academic year.

WSCH/FTEF (595): A measure of productivity that measures the weekly student contact hours compared to full-time equivalent faculty. When calculated for a 16 week schedule, the productivity benchmark is 595. When calculated for an 18 week schedule, the benchmark is 525.

Fill Rate: A measure of productivity that measures the enrollment capacity of students at census to the MAX enrollment cap established for the section.

Success Rate: The number of passing grades (A, B, C, P) compared to all valid grades awarded.

Retention Rate: The number of retention grades (A, B, C, P, D, F, NP, I*) compared to all valid grades awarded.

Fall-to-Spring in Subject Persistence: The number of students who completed the course in the fall term and re-enrolled (persisted) in the same subject the subsequent spring semester.

F-to-S Persistence Rate as Percent: The number of students who completed a course in the fall term and re-enrolled in the same subject the subsequent spring semester divided by the total number of students enrolled in the fall in the subject.

Certificates: Number of certificates conferred per year.

Degrees: Number of Associate degrees conferred per year.

Annual report submitted to the Program Review Committee on **Nov. 24, 2014**

Marilyn Fry and Ken Leighton

Signature of Department Chair/Lead Faculty Member:

Signature of Dean/Director/Administrator

Data and Analysis: Program Data for **English & Humanities: English**

Year	2009-10	2010-11	2011-12	2012-13	2013-14
ENROLLED AT CENSUS	3,710	3,682	4,612	3,599	3,854
FTEs:	288	267	301	300	336
FTEF30:	10.3	12.4	11.9	11.9	13.3
WSCH/FTEF:	457	354	414	413	415
Fill Rates:	73.6%	48.4%	59.0%	73.4%	63.1%
SUCCESS AND RETENTION DATA					
Success Rate:	69.8%	68.1%	65.7%	69.0%	71.2%
Retention Rate:	87.0%	89.4%	90.0%	84.6%	83.7%
FALL TO SPRING PERSISTENCE WITHIN SUBJECT					
Fall-to-Spring in Subject:	157	194	190	215	219
F-to-S Persistence:	22%	25%	21%	23%	26%
DEGREES AND CERTIFICATES					
Certificates:	0	0	0	0	0
Associate Degrees:	1	1	0	2	2

Data Term Definitions available on last page of this report template.

Program Data Analysis

- The success rate is the highest it's been in five years.
- Persistence rates are increasing, which is very promising. We hope to see these improvements reflected in the ARCC Report.

(Box will explain as needed)

Curriculum Data -- Use data from the previous academic year (*Provide Numbers below*)

	Additions	Revisions	Suspensions	Retirements	Current Total
Courses:	1	21	23	0	21
Certificates 18 units or greater:	0	0	0	0	0
Certificates less than 18 units:	0	0	0	0	0
Degrees: (AA, AS or AA-T, AS-T)	0	0	0	0	2

Curriculum Data Analysis

Courses: All ENGL courses have been revised and reviewed. In addition, 23 Basic Skills ENGL courses were suspended.

Certificates:

Degrees: We offer an AA-T in ENGL.

(Box will explain as needed)

Student Learning Outcomes Data from the Previous Semester *(Provide Number & Percentage below)*

Review the SLOs printouts for the previous semester's achievement for your department(s).

Go to <http://seaport.coastline.edu/studentlearningoutcomes.cfm>

Select:

- A. Coastline
- B. Statistical Reports by Term (previous semester)
- C. Click Submit
- D. Then select: Term
- E. SLO Level: (select Program)
- F. Select your discipline
- G. For Select Course Number (select "All")
- H. Wait 3-7 seconds for it to load

From the "Course Number" column, Count the total number of courses that collected PSLOs; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	18
From the "Fully Achieved" column, Count the total number of courses that met PSLOs at 80% or higher; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	9
Divide the number that met PSLOs by the total number of courses to get the % OF COURSES THAT MET PSLOs; (Fully Achieved / All Courses) ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	50%

Discussions what can be done to improve the Percent of courses that meet PSLOs.

1. Incarcerated students often are not able to submit their assignments in time for results to be measured.
2. Some kind of "Did not attempt" designation for assignments should be implemented; this may result in a more accurate reflection of SLO achievement.

(Box will explain as needed)

Coastline Community College
Annual Institutional Planning Report

English & Humanities: English

Reporting & Planning Years:

Reporting for 2014 & Planning for 2015

Progress on 5-year Goals from most recent Program Review.

Goal	100% Complete	Partially Complete	Not Started	Abandoned <small>Provide Reason</small>	Comments <i>(If completed; What were the outcomes?)</i>
	Mark One for each 5 year Goal				
1. Implement online tutoring for ENGL comp. students.	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Student Success Center Program Review for data.
2. Expand Independent Study offerings for students without Internet access.	Ongoing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We have steadily increased the number of sections of our Independent Study courses: ENGL C020 (three sections, Fall 2014) ENGL C021 (two sections, Fall 2014) ENGL C024 (two sections, Fall 2014) ENGL C103 (one section, Fall 2014) ENGL C135 (four sections, Fall 2104)
3. Expand literature offerings by five courses.	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	ENGL C147 <i>History of Science Fiction</i> was developed and is being offered for Spring 2015. We may need to reevaluate this goal as the College seems to be moving in the direction of more streamlined pathways with less of a variety of electives.
4. Develop poetry and screenwriting courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	See note above.
5. Establish reading test as part of the EPT.	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coastline now has a READ discipline. See READ Program Review for data.

Coastline Community College
Annual Institutional Planning Report

<i>English & Humanities: English</i>
Reporting & Planning Years: <i>Reporting for 2014 & Planning for 2015</i>

6. Encourage faculty to use SLO progress Reports for continuous improvement.	Ongoing				
7. Create an ENGL Dept. website.	X				

Action Plan and Resource Request Based on Annual Data

Action	Institutional planning goals*	How action will improve student learning	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
No additional needs at this time.			Equipment				
No additional needs at this time.			Facilities				
No additional needs at this time.			Personnel				
No additional needs at this time.			Software				
No additional needs at this time.			Supplies				
No additional needs at this time.			Technology				
No additional needs at this time.			Training				
			Other				

*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

**Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.

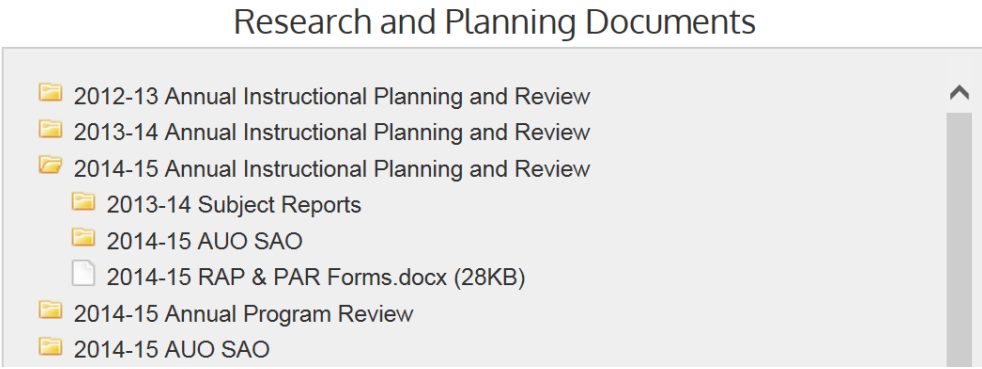
Complete the **Prioritization Allocation Rubric (PAR)** form which outline the evidence and connections to the College Goals, KPIs and Plans of the campus. Please place the score from each section of the PAR from in the table below.

Only include request that fall outside the capability of your operating budget.

Goal	Resource	Estimated Cost	Health, Safety Compliance	SLO or Data Driven	Master Plan Support	KPI Support	Implementation Plan	Funding Type	Total Score	Department Priority
N/A										

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GLOSSARY OF DATA TERMS

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Certificates: Number of certificates conferred per year.

Degrees: Number of Associate degrees conferred per year.

Annual report submitted to the Program Review Committee on Nov. 22, 2014

Marilyn Fry and Ken Leighton
Signature of Department Chair/Lead Faculty Member: _____ Signature of Dean/Director/Administrator

Data and Analysis: Program Data for English & Humanities: **Humanities**

Year	2009-10	2010-11	2011-12	2012-13	2013-14
ENROLLED AT CENSUS	839	792	1,024	756	770
FTEs:	81	76	101	73	72
FTEF30:	1.5	1.5	2.0	1.3	1.2
WSCH/FTEF:	917	828	853	959	987
Fill Rates:	85.3%	81.0%	90.1%	90.4%	76.5%
SUCCESS AND RETENTION DATA					
Success Rate:	71.9%	69.6%	66.8%	62.0%	57.5%
Retention Rate:	90.1%	93.8%	92.1%	83.6%	79.6%
FALL TO SPRING PERSISTENCE WITHIN SUBJECT					
Fall-to-Spring in Subject:	4	6	5	6	10
F-to-S Persistence:	1%	2%	2%	2%	5%
DEGREES AND CERTIFICATES					
Certificates:	0	0	0	0	1
Associate Degrees:	21	15	30	64	55

Data Term Definitions available on last page of this report template.

Program Data Analysis

- Not sure how we granted 55 AA degrees in HUM last year; we don't have a HUM major.

Curriculum Data -- Use data from the previous academic year (*Provide Numbers below*)

	Additions	Revisions	Suspensions	Retirements	Current Total
Courses:	0	3	0	0	3
Certificates 18 units or greater:	0	0	0	0	0
Certificates less than 18 units:	0	0	0	0	1
Degrees: (AA, AS or AA-T, AS-T)	0	0	0	0	55

Curriculum Data Analysis

-
Courses: All three HUM courses have been revised and reviewed or in the process.

Certificates:

Degrees: Not sure how we granted 55 AA degrees in HUM last year; we don't have a HUM major.

(Box will explain as needed)

Student Learning Outcomes Data from the Previous Semester (*Provide Number & Percentage below*)

Review the SLOs printouts for the previous semester’s achievement for your department(s).

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- D. Then select: Term
- E. SLO Level: (select Program)
- F. Select your discipline
- G. For Select Course Number (select “All”)
- H. Wait 3-7 seconds for it to load

From the “Course Number” column, Count the total number of courses that collected PSLOs; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	N/A
From the “Fully Achieved” column, Count the total number of courses that met PSLOs at 80% or higher; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	N/A
Divide the number that met PSLOs by the total number of courses to get the % OF COURSES THAT MET PSLOs; (Fully Achieved / All Courses) ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	N/A

Discussions what can be done to improve the Percent of courses that meet PSLOs

- HUM isn’t a “program” as it’s only three courses; therefore, there are no PSLOs at this time.

(Box will explain as needed)

Coastline Community College
Annual Institutional Planning Report

<i>English & Humanities: Humanities</i>
Reporting & Planning Years: Reporting for 2014 & Planning for 2015

Progress on 5-year Goals from most recent Program Review.

Goal	100% Complete	Partially Complete	Not Started	Abandoned <small>Provide Reason</small>	Comments <i>(If completed; What were the outcomes?)</i>
Mark One for each 5 year Goal					
The Humanities Department is small with no full-time faculty. Therefore, there were no ambitious 5-year goals established for this department in the last Program Review.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Action Plan and Resource Request Based on Annual Data

Action	Institutional planning goals*	How action will improve student learning	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
No needs at this time.			Equipment				
No needs at this time.			Facilities				
No needs at this time.			Personnel				
No needs at this time.			Software				
No needs at this time.			Supplies				
No needs at this time.			Technology				
No needs at this time.			Training				
			Other				

*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

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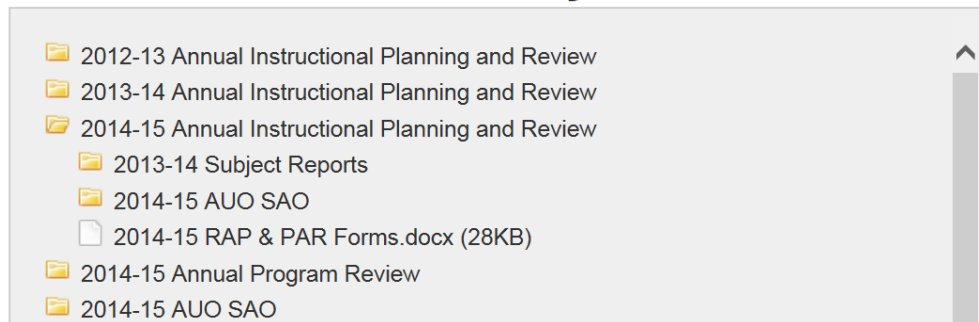
Only include request that fall outside the capability of your operating budget.

Goal	Resource	Estimated Cost	Health, Safety Compliance	SLO or Data Driven	Master Plan Support	KPI Support	Implementation Plan	Funding Type	Total Score	Department Priority
N/A										

The RESOURCE ALLOCATION PROPOSAL & the PRIORITIZATION ALLOCATION RUBRIC form can be found at the link below.

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Research and Planning Documents



GLOSSARY OF DATA TERMS

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WSCH/FTEF (595): A measure of productivity that measures the weekly student contact hours compared to full-time equivalent faculty. When calculated for a 16 week schedule, the productivity benchmark is 595. When calculated for an 18 week schedule, the benchmark is 525.

Fill Rate: A measure of productivity that measures the enrollment capacity of students at census to the MAX enrollment cap established for the section.

Success Rate: The number of passing grades (A, B, C, P) compared to all valid grades awarded.

Retention Rate: The number of retention grades (A, B, C, P, D, F, NP, I*) compared to all valid grades awarded.

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Certificates: Number of certificates conferred per year.

Degrees: Number of Associate degrees conferred per year.

Annual report submitted to the Program Review Committee on _____

Signature of Department Chair/Lead Faculty Member: _____

Signature of Dean/Director/Administrator _____

Data and Analysis: Program Data for English & Humanities: **Mass Communications**

Year	2009-10	2010-11	2011-12	2012-13	2013-14
ENROLLED AT CENSUS	n/a	n/a	219	855	1,103
FTEs:	0	0	22	82	100
FTEF30:	0.0	0.0	0.4	0.9	1.0
WSCH/FTEF:	n/a	n/a	1,045	1,498	1,634
Fill Rates:	n/a	n/a	92.9%	94.5%	90.6%
SUCCESS AND RETENTION DATA					
Success Rate:	n/a	n/a	59.4%	59.2%	64.3%
Retention Rate:	n/a	n/a	84.5%	82.0%	87.9%
FALL TO SPRING PERSISTENCE WITHIN SUBJECT					
Fall-to-Spring in Subject:	n/a	n/a	One Term	One Term	One Term
F-to-S Persistence:					
DEGREES AND CERTIFICATES					
Certificates:	0	0	0	0	0
Associate Degrees:	0	3	7	1	0

Data Term Definitions available on last page of this report template.

Program Data Analysis

- Success and retention rates are at a three-year high.

(Box will explain as needed)

Curriculum Data -- Use data from the previous academic year (*Provide Numbers below*)

	Additions	Revisions	Suspensions	Retirements	Current Total
Courses:	0	0	0	0	0
Certificates 18 units or greater:	0	0	0	0	0
Certificates less than 18 units:	0	0	0	0	0
Degrees: (AA, AS or AA-T, AS-T)	0	0	0	0	0

Curriculum Data Analysis

-
Courses: Currently two Mass Communication courses are offered. MCOM 100 can be taken and applied towards the AA-T in Communication Studies. The hope is to create new curriculum in this area.

Certificates: No certificates are offered

Degrees: No degree is offered

(Box will explain as needed)

Student Learning Outcomes Data from the Previous Semester (*Provide Number & Percentage below*)

Review the SLOs printouts for the previous semester’s achievement for your department(s).

Go to <http://seaport.coastline.edu/studentlearningoutcomes.cfm>

Select:

- A. Coastline
- B. Statistical Reports by Term (previous semester)
- C. Click Submit
- D. Then select: Term
- E. SLO Level: (select Program)
- F. Select your discipline
- G. For Select Course Number (select “All”)
- H. Wait 3-7 seconds for it to load

From the “Course Number” column, Count the total number of courses that collected PSLOs; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	0
From the “Fully Achieved” column, Count the total number of courses that met PSLOs at 80% or higher; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	0
Divide the number that met PSLOs by the total number of courses to get the % OF COURSES THAT MET PSLOs; (Fully Achieved / All Courses) ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	XX.X%

Discussions what can be done to improve the Percent of courses that meet PSLOs

<p>- Mass communication courses are not part of any program.</p> <p style="text-align: right; color: #808080;"><i>(Box will explain as needed)</i></p>
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Coastline Community College
Annual Institutional Planning Report

English & Humanities: **Mass Communications**

Reporting & Planning Years:

Reporting for 2014 & Planning for 2015

Progress on 5-year Goals from most recent Program Review.

Goal	100% Complete	Partially Complete	Not Started	Abandoned <small>Provide Reason</small>	Comments <i>(If completed; What were the outcomes?)</i>
	Mark One for each 5 year Goal				
See Communication Studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Action Plan and Resource Request Based on Annual Data

Action	Institutional planning goals*	How action will improve student learning	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
No additional needs at this time			Equipment				
No additional needs at this time			Facilities				
No additional needs at this time			Personnel				
No additional needs at this time			Software				
No additional needs at this time			Supplies				
No additional needs at this time			Technology				
No additional needs at this time			Training				
No additional needs at this time			Other				

*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

**Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.

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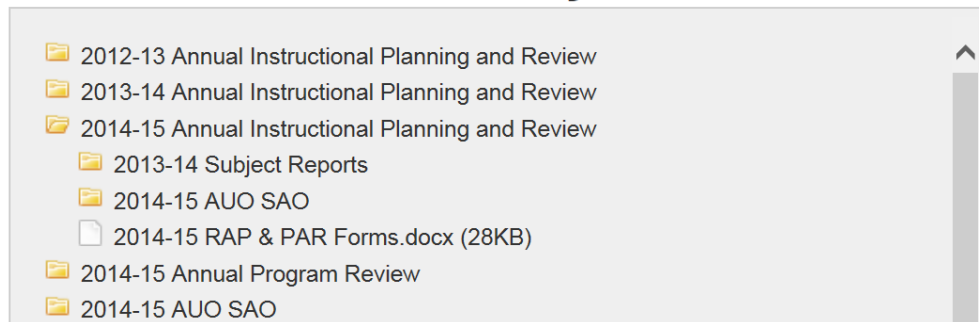
Only include request that fall outside the capability of your operating budget.

Goal	Resource	Estimated Cost	Health, Safety Compliance	SLO or Data Driven	Master Plan Support	KPI Support	Implementation Plan	Funding Type	Total Score	Department Priority
N/A										

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Research and Planning Documents



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Certificates: Number of certificates conferred per year.

Degrees: Number of Associate degrees conferred per year.

Annual report submitted to the Program Review Committee on _____

Fred Curry _____
Signature of Department Chair/Lead Faculty Member: Signature of Dean/Director/Administrator

Data and Analysis: Program Data for English & Humanities: **Philosophy**

Year	2009-10	2010-11	2011-12	2012-13	2013-14
ENROLLED AT CENSUS	2,100	1,759	2,044	2,069	2,378
FTEs:	204	176	205	199	226
FTEF30:	3.2	3.1	2.9	3.2	4.0
WSCH/FTEF:	1,063	930	1,157	1,004	937
Fill Rates:	87.3%	77.2%	86.1%	88.9%	81.5%
SUCCESS AND RETENTION DATA					
Success Rate:	68.6%	69.4%	67.3%	66.6%	63.9%
Retention Rate:	86.8%	84.5%	86.4%	82.7%	83.7%
FALL TO SPRING PERSISTENCE WITHIN SUBJECT					
Fall-to-Spring in Subject:	38	34	41	37	41
F-to-S Persistence:	6%	7%	8%	6%	9%
DEGREES AND CERTIFICATES					
Certificates:	0	0	0	0	0
Associate Degrees:	n/a	n/a	n/a	n/a	n/a

Data Term Definitions available on last page of this report template.

Program Data Analysis

-
FTEs are increasing. Both the success and retention rates are steady. Persistence within the subject is improving.

(Box will explain as needed)

Curriculum Data -- Use data from the previous academic year (*Provide Numbers below*)

	Additions	Revisions	Suspensions	Retirements	Current Total
Courses:	0	0	0	0	5
Certificates 18 units or greater:	0	0	0	0	0
Certificates less than 18 units:	0	0	0	0	0
Degrees: (AA, AS or AA-T, AS-T)	0	0	0	0	0

Curriculum Data Analysis

-
Courses: All five philosophy courses are currently being revised and updated in CurricUNET.

Certificates:

Degrees: History of Ancient philosophy is in the process of being added in order to confer program status and secure an AAT by fall of 2015.

(Box will explain as needed)

Student Learning Outcomes Data from the Previous Semester *(Provide Number & Percentage below)*

Review the SLOs printouts for the previous semester’s achievement for your department(s).

Go to <http://seaport.coastline.edu/studentlearningoutcomes.cfm>

Select:

- A. Coastline
- B. Statistical Reports by Term (previous semester)
- C. Click Submit
- D. Then select: Term
- E. SLO Level: (select Program)
- F. Select your discipline
- G. For Select Course Number (select “All”)
- H. Wait 3-7 seconds for it to load

From the “Course Number” column, Count the total number of courses that collected PSLOs; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	NA
From the “Fully Achieved” column, Count the total number of courses that met PSLOs at 80% or higher; ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	NA
Divide the number that met PSLOs by the total number of courses to get the % OF COURSES THAT MET PSLOs; (Fully Achieved / All Courses) ENTER THAT NUMBER IN THE BOX TO THE RIGHT:	XX.X%

Discussions what can be done to improve the Percent of courses that meet PSLOs

- Philosophy doesn’t currently have program SLOs as it is not a program.

(Box will explain as needed)

Progress on 5-year Goals from most recent Program Review.

Goal	100% Complete	Partially Complete	Not Started	Abandoned <small>Provide Reason</small>	Comments <i>(If completed; What were the outcomes?)</i>
	Mark One for each 5 year Goal				
Hire a full time instructor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fred Curry was hired as a full time instructor of philosophy for Fall 2014.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Action Plan and Resource Request Based on Annual Data

Action	Institutional planning goals*	How action will improve student learning	Type of Resource	Resource needs, if any	Department priority**	Approximate cost	Potential Funding Source
No needs at this time.			Equipment				
No needs at this time.			Facilities				
No needs at this time.			Personnel				
No needs at this time.			Software				
No needs at this time.			Supplies				
No needs at this time.			Technology				
No needs at this time.			Training				
No needs at this time.			Other				

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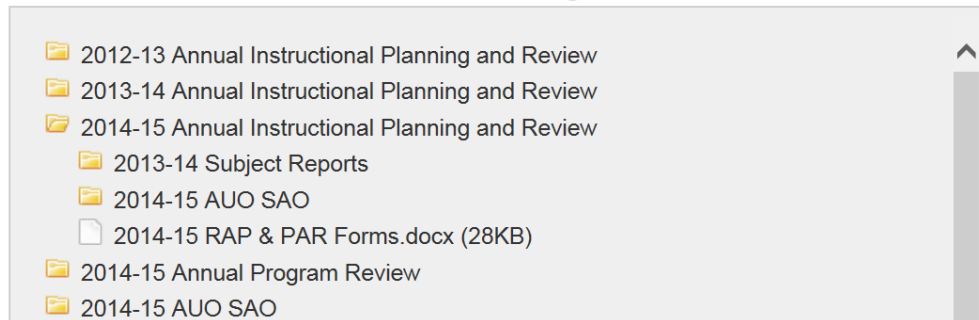
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